

# WWA Board Meeting 16<sup>th</sup> session



20 March 2019

The venue for the meeting is IALA Headquarters.

The meeting will commence at 13:00, after a Board Members lunch.

## AGENDA

ITEM	PRESENTER	ACTION
<b>1. OPENING</b> 1.1 Welcome by the Chairman 1.2 Approval of the agenda	Chairman Dean	note decide
<b>2. MATTERS ARISING FROM LAST MEETING</b> 2.1 Action items from last meeting	Dean	discuss/note
<b>3. FINANCIAL MATTERS</b> 3.1 Financial situation 2018/2019 3.2 Funding / Sponsors	Dean All	discuss/note discuss
<b>4. QUALITY &amp; RISK MANAGEMENT</b> 4.1 Quality Management System 4.2 Academy Risk register	Dean Dean	discuss/note discuss/note
<b>5. ACTIVITIES</b> 5.1 Activities 2018/2019 (briefing paper) 5.2 Action Plan 2019 5.3 WWA Seminar – Istanbul, preliminary outcomes	Secretary Secretary Dean	discuss/note endorse discuss/note
<b>6. STRATEGY &amp; ACADEMY DEVELOPMENT</b> 6.1 Strategy for Africa 6.2 Travel safety policy and procedure 6.3 ATO status and development update 6.4 IALA Train-the-Trainer programme 6.5 Level 1.1 course development (assessment) 6.6 Regional support groups	Dean Dean Secretary Secretary Secretary CB Manager	discuss/note discuss/note discuss/note discuss/note discuss/note discuss/note
<b>7. ANY OTHER BUSINESS</b>		
<b>8. CLOSING</b> 8.1 Next meeting 8.2 Closing remarks	All Chairman	decide

**Distribution:**

Mr. Seung-Gi Gug	Chairman
Mr. Omar Frits Eriksson	Deputy Secretary General/Dean WWA
Mr. Francis Zachariae	Secretary General IALA/Board Member
Mr. Jean-Charles Leclair	Board Member
Sir Jeremy de Halpert	Board Member
Mr. Tamotsu Ikeda	Board Member
Mr. Kevin Gregory	Secretary